



KIGOMA UJIJI MUNICIPAL COUNCIL
LOCAL BUSINESS ENVIRONMENT REFORM (LBER) PLAN

February, 2018.

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| S/N | STRATEGIC OBJECTIVE | TARGET | STRATEGY | KEY PERFORMANCE INDICATOR | MEANS OF VERIFICATION | RESPONSIBLE OFFICER |
|-----|---|---|--|---|---------------------------------------|---------------------|
| 01. | To improve business environment by reducing complexity, lengthy and costly business licensing | To provide business registration and licensing services under one roof by June 2019 | To mobilize six stakeholders namely TRA, Immigration, Banks, Land Officer and Trade Officer to operate under one roof by June 2018 -Reduce Business registration and licencing time from 7 days to 2 days | Reduced number of days for processing business licence from 7days to 2 days | Quarterly report | MD/MTO |
| | | | To establish and operate one stop business centre by June 2019 | Presence and functioning of one stop business centre | Existence of One stop business centre | MD/MTO |
| 02. | To minimize multiplicity of taxes, fees and levies | To merge market fee and stall fee to tenants of the market stalls in in seven market by June 2019 | To review revenue collection bylaw by 2020 | Traders at market premises pay either market fee or stall fee and not both | Decreases of Complaints | MD/MTO |
| 03. | Formalization of informal businesses | To increase formal businesses from 3500 to 5000 by 2020 | To create awareness on business formalization to business community and register 500 new businesses by June 2019 | Number of new businesses registered | Increases of formal businesses | MD/MTO/TCCIA |

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|-----|---|---|---|---|--|---------------------------|
| | | | To improve awareness to 200 women and youth on business formalization by June 2019 | Number of women and youth business registered | Presence of women and youth business registered | |
| | | | To provide capacity building training on micro businesses formalization and registration to 500 micro businesses by June 2019 | Number of micro businesses identified | Presence of micro business identified | |
| 04. | To improve access to business services | To establish one market information centre by 2020 | To establish market information section within one stop business centre by June 2019 | Availability of business and market information's in the council website | Presence of business and market information's on council website | MTO/ICTO |
| | | | To collect daily market prices and stocks for different commodities and upload to the council website by June 2018 | Market Information uploaded in the council website | Information's on council website | MD/MTO/ICTO |
| 05. | To simplify the process of getting class A business licence | BRELA to decentralize class A licence to the regional level | To write a request letter to the Ministry responsible for trade and industry by June 2018 | Class A business licence registration service to be available at regional level | Register of Class A licence issued at regional level | MD/Regional trade Officer |
| 06. | To involve private sector in the preparation of council development plans | To increase private sector institutions involvement from 0 to 10 by June 2020 | To involve TCCIA and other private sector representatives during preparation of council development plan by June 2019 | Stakeholders Meeting minutes and attendance registers | Council development plan | MD/MTO/MEPO |