

Kasulu Town Council Local Business Environment Reform Action Plan

S/N	Strategic Objectives	Targets	Strategies	Key performance indicators	Means of verification	Responsible officer
1	length & cost of business licensing Simplified	To reduce time on the process of acquiring licences from 5 days to 3 day by December 2019	<p>To create awareness campaign on procedures of business licensing to 200 business men/women annually</p> <p>To place on public notice board necessary documents required for business licensing to ensure disturbance and unnecessary movement are reduced</p> <p>To establish OSBC and provide it with all working facilities and ensuring all relevant offices are accessible at the same venue</p>	<p>Time taken to acquire business licences</p> <p>%Increase in number of new business licenses issued(Baseline I.e.100 new reg per year</p>	Annual council business report	TD

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2	Taxes, levies and fees streamlined	Study to identify number of taxes, fees and levies paid by businessmen to different authorities (i.e TRA, Pharmacy Council and TFDA) conducted by December 2019	<ol style="list-style-type: none"> To prepare forum with different stakeholder involved in levies and tax collection to discuss and write proposal to responsible authorities on streamlining of Taxes, levies and fees To conduct study on all Taxes, levies and fees paid by businessmen on specific business 	Reduced complexity on taxes, levies and fees at council level (i.e currently 150 complains on Taxes, levies and fees)	Annual council performance business report	TTO

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3	Informal business identified and formalized	Business to increase formalized business from 1000 to 1300 by December 2019	<ul style="list-style-type: none"> To conduct survey to identify informal business To conduct Training on importance of formalization of business to identified informal business operators 	Increased number of formal business	Annual council business report & LGRCS	TTO
4	Business infrastructure improved	To improve business infrastructures at 2 business centres by June 2019	<ul style="list-style-type: none"> To construct market infrastructure at sofya To construct improved shops at Kumsenga centre. 	Functioning market and shops	Annual Council Development Report.	TPLO

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5	Cost and cumbersome process of business registration Reduced	To reduce transport cost from TRA-WEO Office- TRA-Bank-TRA-TD Office-Bank-TD office of by December 2019	To establish OSBC and provide it with all working facilities and ensuring all relevant offices are accessible at the same venue	Increased number of business registered	Annual council performance business report.	TTO

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6	participation of private sector in council Business by law making process and budget cycle improved	To invite 12 business men/ women (7 women and 5 men) from private sectors to attend during budget Full Council by January 2019	<ol style="list-style-type: none"> 1. To identify key business men and women to be invited 2. To conduct meeting with businessmen to discuss on issues to be considered in council budget. 3. To ensure business ideals on the area of improving business are considered in council Budget 	Number of accepted suggestions for improving business environment in council Budget and in Council by Laws	Council Budget book & council by laws	TD,TPLO,TTO,THR& LO

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