

**BUHIGWE DISTRICT COUNCIL
LOCAL BUSSINES ENVIRONEMENT REFORM ACTION PLANS
STRATEGIC OBJECTIVEs, TARGETS AND STRATEGIES**

Corporate Objective: Improve business environment

S/N	Strategic Objectives	Targets	Strategies	Key performance indicators	Means of verification	Responsible officer
1	To Simplify Business Registration and Licensing	<ul style="list-style-type: none"> • To increase the number of formal businesses from 300 to 500 by June 2020 • To increase revenue from business license from 24,000,000 0 to 30,000,000 by June 2020 	<ul style="list-style-type: none"> • Conduct awareness meeting at Munanila, Kinazi Muyama, Buhigwe and Janda on Business Registration and Licensing • Building capacity of the VEO and WEO to support and speed up linkage with other institutions business registration e.g. TRA • Establishment of 	<ul style="list-style-type: none"> ➤ Establishment of 200 new business ➤ Revenue from business license increased by 6,000,000/= 	<ul style="list-style-type: none"> • Business licence book • Budget Performance Report • Monthly Progress Report 	DED, TRA

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			<p>the OSBC by providing facilities and ensuring all relevant offices are accessible at one point venue.</p>			
2	<p>Majoring taxes, levies and fees to reduce multiplicity of taxes</p>	<p>Single payment of all taxes introduced. E.g. advocate for combination, reduction of the number taxes by combining and or reducing some of them.</p>	<ul style="list-style-type: none"> • Conduct a study on the multiplicity of taxes, levies and fees to identify ones that can be improved, combined or dropped (including withholding tax on rental) • Develop and implement a Tax education program to be delivered to 	<p>Existence of single payment of taxes</p>	<p>Council business annual, reports</p>	<p>TRA, DED</p>

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			communities and micro and small enterprise operators so they understand the type and process of paying taxes.			
3	Facilitating Cross Border Trade	<ul style="list-style-type: none"> To increase the volume of cross border trade from 7500 tons to 10,000 tons by June 2020 To establish Cross Border markets from 1 to 3 by June 2020 	<ul style="list-style-type: none"> Solicit fund from Small Facility Fund from LIC by developing Business Plans Create awareness on product which can be traded through Cross Border Trade Advertisement the potential of cross border market. Conducting 	<ul style="list-style-type: none"> Number of tonnage of maize, cassava and beans traded increased. Establish 2 new markets at Kilelema and Kibande Number of sensitisation meeting conducted 	Annual, semi-annual and quarterly reports	DED,TRA,DAS

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			<p>quarterly Meeting between Buhigwe DC and Burundi on Cross Border Trade</p> <ul style="list-style-type: none"> Allocation Budget for Construction of Markets 			
4	Improving participation of the private sector in policy making	To increase private sector institutions involvement from 0 to 10 by June 2020	<ul style="list-style-type: none"> Invite TCCIA and other private sector representatives during preparation of council development plan To conduct one stakeholder meeting 	<ul style="list-style-type: none"> Private sector member attended Full Council Meeting Meeting minutes and attendance registers. 	Council development plan	DED

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5	Improving access to land for investment	Land allocated for investment increased from 100 plots to 300 plots by June 2020	<ul style="list-style-type: none"> Survey & Mapping 300 plots To conduct workshops on Land Land Act Na.4 and 5 of 1999 and the process of getting CCROs to women who is among the vulnerable and disadvantaged group in the Society 	<p>200 plots allocated for investment</p> <p>Number of investor own acquired land for investment</p>		DLNRO
6	Improve Business Facilitation	<ul style="list-style-type: none"> Number of Business license increased from 300 to 400 by June 2020 	<ul style="list-style-type: none"> Identification of new informal business. Awareness creation on the importance of business registration and 	<p>Number of Business license registered</p> <p>Days of business registering and license issuing reduced.</p>	Annual, semi-annual and quarterly reports	DED ,TARURA , TANESCO

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		<ul style="list-style-type: none"> To reduce the number of days taken to register and issuing of business license from 4 days to 2 days by June 2020. 	<ul style="list-style-type: none"> licensing. Registration of Business Establishment of One Stop Business Centre. 			
		Number of roadblocks reduced from 4 to 2 by June, 2020	<ul style="list-style-type: none"> Involve and give advice to police to exercise their duties and reduce the number of roadblocks by explain its benefits on improving business environment. Do capacity building to improve their understanding on 	Number of roadblocks reduced	Council annual business report	DAS, DED

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			their duties in cross border business procedures.			